

2017 Appraisal Activities

Date	Event	
7/28/16	Publish public notice of public hearing for reappraisal plan adoption on 8/10/16	
8/1/16	3/31/17	Collect and review sales information to calibrate 2017 appraisal model
8/1/16	7/18/17	Correspond with property owners regarding newly filed applications
8/1/16 to	3/31/17	Ownership changes posted to CAMA & GIS databases from CAD research
8/1/16	3/24/17	Perform scheduled land inspections
8/1/16 to	7/18/17	Review Exemption & Special Use Applications filed for 2017
8/1/16	5/1/17	Start accepting applications for exemptions and special valuations for 2017
8/10/16	Public Hearing for Reappraisal Plan consideration and adoption 7:00 pm CAD office	
8/10/16	Regular meeting of Board of Directors 7:00 pm at CAD office	
8/11/16	Publish notice soliciting bids for 2017-2018 depository	
8/22/16 to	8/26/16	Staff Orientation for 2017 Reappraisal Activities
8/29/16	Deliver 4th quarter payment notices to taxing jurisdictions	
8/29/16 to	1/27/17	Perform scheduled business personal property inspections
8/29/16	3/3/17	Perform scheduled improvement on-site inspections
9/1/16	Public Notice Published to accept applications for 2017-2018 ARB Office Vacancies	
9/5/16	Labor Day Holiday - Office closed	
9/8/16	ARB 3rd Quarterly Meeting	
9/8/16	Chief Appraiser presents 3rd Qtr. Appraisal Roll Changes to ARB for approval	
9/14/16	BOD receives and considers bids for 2017-2018 depository	
9/14/16	Regular meeting of Board of Directors 7:00 pm at CAD office	
10/3/16	4th quarter payment due from taxing jurisdictions	
10/5/16	Investment officer's report due for 3rd Qtr.	
10/10/16	Internal auditors reports due on appraisal operations 3rd Qtr.	
10/10/16	Unpaid 4th quarter payments from taxing jurisdictions accrue penalty	
10/12/16	Regular meeting of Board of Directors 7:00 pm at CAD office	

2017 Appraisal Activities

Date	Event
11/9/16	BOD Appoints New ARB members for 2017-2018 term
11/9/16	Regular meeting of Board of Directors 7:00 pm at CAD office
11/11/16	Veteran's Day Holiday - Office closed
12/1/16	ARB 4th Quarterly Meeting
11/23/16 to 11/25/16	Thanksgiving Holiday - office closed Wed @ noon, all day Thursday & Friday
11/28/16	Deliver 1st quarter payment notices to taxing jurisdictions
12/2/16	Mail BPP Rendition Forms
12/14/16	BOD conducts Chief Appraiser Performance Evaluation
12/14/16	Regular meeting of Board of Directors 7:00 pm at CAD office
12/23/16 to 12/26/16	Christmas Holiday - office closed
1/2/17	1st quarter payment due from taxing jurisdictions
1/2/17	New Year's Holiday - office closed
1/5/17	Investment officer's report due for 4th Qtr.
1/10/17	Internal auditors reports due on appraisal operations 4th Qtr.
1/10/17	Unpaid 1st quarter payments from taxing jurisdictions accrue penalty
1/11/17	Regular meeting of Board of Directors 7:00 pm at CAD office
1/16/17	Martin Luther King Holiday - office closed
1/30/17 to 2/10/17	Inspect newly discovered business personal property parcels
2/1/17	Filing Deadline for PTC Chapter 25 Protests
2/1/17	Late Filing Deadline for 2015 Homestead Exemptions
2/1/17	Tax Delinquency Date
2/8/17	Regular meeting of Board of Directors 7:00 pm at CAD office
2/13/17 to 5/19/17	Review BPP Renditions
2/20/17	President's Day Holiday - office closed
2/27/17	Deliver 2nd quarter payment notices to taxing jurisdictions

2017 Appraisal Activities

Date	Event
3/1/17 to 3/31/17	Review Vehicle Registration List
3/6/17 to 3/24/17	Internal Ratio Study and Appraisal Model Calibration
3/8/17	Regular meeting of Board of Directors 7:00 pm at CAD office
3/21/17	Ag Advisory Board Meeting
3/24/17	Data entry for 2017 appraisal records ends
3/27/17 to 3/29/17	Error edits on appraisal file prior to printing appraisal notices
3/30/17	ARB 1st Quarterly Meeting
3/30/17	Chief Appraiser presents 1st Qtr. Appraisal Roll Changes to ARB for approval
3/31/17	Last day for ownership changes for 2017
4/3/17	2nd quarter payment due from taxing jurisdictions
4/3/17 to 7/17/17	Ownership changes posted to CAMA and GIS databases from owner documents brought in by property owners/sellers
4/3/17	Print 25.19 Notices of Appraised Value for Real Property
4/4/17	Update preliminary appraisal data on website - turn on electronic protest option on homestead properties
4/5/17	Investment officer's report due for 1st Qtr.
4/7/17	Mail 25.19 Notices of Appraised Value for Real Property
4/10/17	Internal auditors reports due on appraisal operations 1st Qtr.
4/10/17	Unpaid 2nd quarter payments from taxing jurisdictions accrue penalty
4/12/17	Regular meeting of Board of Directors 7:00 pm at CAD office
4/14/17	Good Friday Holiday - office closed
4/17/17 to 5/15/17	Late Rendition Filing
4/17/17	Rendition filing Deadline and deadline for requesting extension for filing late rendition
4/28/17	Chief Appraiser delivers certified estimates for 2017 to taxing jurisdictions
5/2/17 to 7/18/17	Accept Late Filed 1-d-1 Open Space & Timber Applications for 2017 -10% penalty applicable
5/2/17 to 7/18/17	Receive late applications for exemptions and special valuations
5/9/17	Publish public notice of protest procedures

2017 Appraisal Activities

Date	Event
5/10/17	2018 Budget Workshop during BOD meeting
5/10/17	Regular meeting of Board of Directors 7:00 pm at CAD office
5/15/17	Deadline for filing late renditions
5/22/17	Edit BPP file for 25.19 Appraisal Notice preparation
5/23/17	Mail 25.19 Appraisal Notices on Min/Util/Indus/BPP property
5/23/17	Mail Penalty Assessment Notice to Unrendered BPP property owners
5/25/17	Publish and post public notice of 06/14/17 hearing on 2018 budget
5/29/17	Memorial Day Holiday - office closed
5/30/17	Deliver 3rd quarter payment notices to taxing jurisdictions
5/31/17	Last day to file protests for 04/07/17 appraisal notices
6/1/17	ARB 2nd Quarterly Meeting
6/1/17	ARB accepts 2017 appraisal records from Chief Appraiser
6/1/17	Chief Appraiser presents 2nd Qtr. Appraisal Roll Changes to ARB for approval
6/14/17	Public Hearing for consideration and adoption of 2018 operating budget
6/14/17	Regular meeting of Board of Directors 7:00 pm at CAD office
6/15/17	Notify taxing jurisdictions of 2018 budget adoption
6/23/17	Last day to file protests for 05/23/17 appraisal notices
6/26/17	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/11/2017
6/28/17	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/13/2017
7/3/17	3rd quarter payment due from taxing jurisdictions
7/3/17	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/18/2017
7/4/17	Independence Day - office closed
7/5/17	Investment officer's report due for 2nd Qtr.
7/12/17	Regular meeting of Board of Directors 7:00 pm at CAD office
7/10/17	Internal auditors reports due on appraisal operations 2nd Qtr.

2017 Appraisal Activities

Date	Event
7/10/17	Unpaid 3rd quarter payments from taxing jurisdictions accrue penalty
7/11/17	Scheduled ARB protest hearings starting at 1:30 pm
7/13/17	Scheduled ARB protest hearings starting at 1:30 pm
7/18/17	ARB Approves Appraisal Records
7/18/17	Final filing deadline for 2017 1-d-1 Open Space Land & Timber Applications
7/18/17	Scheduled ARB protest hearings starting at 1:30 pm
7/19/17 to 7/20/17	Error edits to close appraisal file for certification
7/21/17	Create Certified History File for Real & Mineral Records
7/24/17	Archive GIS map data to match certified roll data
7/24/17 to 7/28/17	Prepare and Archive CAD copies of certified appraisal rolls & lists
7/24/17 to 7/28/17	Process jurisdiction requests for certified appraisal rolls/records/data files
7/25/17	Chief Appraiser certifies 2017 appraisal records to taxing jurisdictions