

Freestone Central Appraisal District
Directors Meeting

Minutes of February 8, 2017

Regular Meeting #450

The Freestone Central Appraisal District Board of Directors met at the appraisal office located at 218 North Mount, Fairfield, Texas. Board members present were Teresa Duke, Lisa Foree, Craig Dunlap and Lovie Whyte. Representing the appraisal district were Bud Black, Chief Appraiser; and Don Awalt, Deputy Chief Appraiser, Carol Clark, Administrative Assistant.

Teresa Duke, board chairman, called the meeting to order at 7:01 p.m.

Ms. Duke asked Mr. Black to confirm that the agenda for this meeting had been posted in accordance with the Texas Open Meeting Act. Mr. Black stated that the posting requirements had been met as the notice was posted on the district's website and on the office front door on February 2, 2017 well in advance of the required seventy-two-hour notice of the public meeting.

Ms. Duke then declared a quorum of members present.

Consideration and action were taken on the minutes of January 11, 2017. There was a motion to approve the minutes by Ms. Whyte, seconded by Ms. Foree to approve the minutes as presented. Motion carried.

The board then reviewed the district's monthly financial reports for the month of January 2017 as prepared by Mr. Black. Mr. Dunlap made a motion to approve the monthly financial reports as presented, seconded by Ms. Foree. Motion carried.

The board's next consideration and action was on Chief Appraiser's Report on ARB Approved Changes for quarter ending December 31, 2016. Mr. Black explained that the changes listed were presented to the ARB for their approval during their meeting on January 12, 2017. There were no outstanding protests on any of the parcels listed, and that all of the change orders had been issued to the appropriate tax collectors for tax roll corrections. Mr. Black reminded the board that he is statutorily required to report these changes to the board quarterly after the ARB has approved them, to validate to the board that changes and corrections were being made to the appraisal records as needed. After the presentation, there was a motion by Ms. Foree, seconded by Ms. Whyte to approve the Chief Appraiser's Report on ARB Approved Changes. Motion carried.

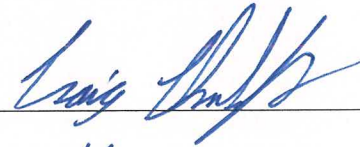
Mr. Black presented the Chief's Appraiser's Report.

Noted in the report:

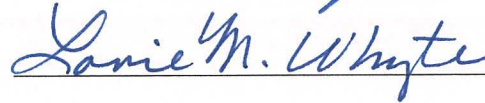
- Jason Moore has joined the staff as an appraiser trainee and will be responsible for reviewing "ag" and land appraisals. He is taking the place of John Moore who has resigned his position with the district to return to his former employment as a building contractor. Jason has a bachelor's degree in business administration and is a Teague native. He has been registered with the Texas Department of Licensing & Regulation and will begin his studies toward certification as a Registered Professional Appraiser soon.
- Shelly Watson resigned her position as an appraiser's assistant. She had been on leave for most of November and all of December 2016 for medical reasons. Tina Gilley has assumed her duties and Debbie Bowman is now working in the front office in customer service.

- Jason, Tina, and Debbie all appear to be doing well in their positions and the workflow does not appear to have suffered with the recent personnel changes. All three of these individuals have demonstrated a quickness to learn and retain knowledge.
- Reappraisal progress is continuing on target and should be completed by the end of the month. On-site inspections will be conducted on properties throughout the county where new improvements have been made or where property owners have requested us to review their property.
- We continue to work with Pritchard & Abbott regarding problems we are finding in the program. While they are quick to respond to and correct problems, I am still somewhat concerned about the issues we have not discovered. We will continue to test procedures in the program and its mathematical calculations hoping to find all errors prior to generating appraisal notices in April.

There being no public comment and there being no further business, Mrs. Duke declared the meeting adjourned at 7.32 p.m.



Chairman



Secretary