

Freestone Central Appraisal District
Directors Meeting

Minutes of December 13, 2017

Regular Meeting #460

The Freestone Central Appraisal District Board of Directors met at the appraisal office located at 218 North Mount, Fairfield, Texas. Board members present were Teresa Duke, Brownie Utley, Lisa Foree, and Lovie Whyte. Representing the appraisal district was Bud Black, Chief Appraiser.

Teresa Duke, board chairman, called the meeting to order at 7:07 p.m.

Ms. Duke pointed out to the board that the agenda for this meeting had been posted in accordance with the Texas Open Meeting Act as evidence by the time stamp and notarized statement of Carol Clark on the posted documents.

Ms. Duke then declared a quorum of members present.

Consideration and action were taken on the minutes of November 08, 2017. There was a motion to approve the minutes by Mr. Utley, seconded by Ms. Foree to approve the minutes as presented. Motion carried.

The board then reviewed the district's monthly financial reports for the month of November as prepared by Mr. Black. Ms. Whyte made a motion to approve the monthly financial reports as presented, seconded by Mr. Utley. Motion carried.

Mr. Black then presented a list of changes that were made to the appraisal records during the calendar quarter beginning July 1, 2017 and ending September 30, 2017. He reported that this list had been presented to the ARB during their quarterly meeting on November 30 and was approved by that board at that time. He further stated that both the appraisal district and the property owners listed in that report were agreeable to the changes and that none of those changes were subject to protest. All of the changes had been sent to the respective tax collectors for correction of the tax rolls. He stated that the Property Tax Code requires the Chief Appraiser to submit this report to the board of directors after the ARB has reviewed it so that the board of directors can see that the statutory changes are being made to the appraisal records and tax rolls in a timely manner. He concluded his report by requesting that the board of directors approve his report. There was a motion by Ms. Foree, seconded by Mr. Utley that the report be approved as presented. Motion carried.

The board then completed the Chief Appraiser's Annual Performance Review. The board rated Mr. Black's performance as good, with no notations or suggestions for changes.

Mr. Black then requested that the board set his annual salary for 2018. He reminded the board that the financial auditors recommend that although Mr. Black's proposed salary is stated in the adopted budget, the board of directors should make a formal statement setting Mr. Black's salary for 2018. There was a motion by Mr. Utley, seconded by Ms. Foree that Mr. Black's salary for 2018 be set at \$79,400, with a \$13,000 auto allowance and \$600 communications allowance. Motion carried.

Mr. Black then presented the Chief Appraiser's Report,


Noted in the report:

1. Reappraisal activities continue according to schedule.


2. Letters are being mailed to property owners regarding the filing requirements for:
 - Business Personal Property Renditions
 - Wildlife Management Plan Updates, and
 - Exemption and Special Valuation ("ag") applications for new property owners.
3. Friday, December 15, 2017 is the final date for the taxing jurisdictions to return their ballots for votes cast in the 2018-2019 board of director's election for the district. There are three jurisdictions that have not returned ballots as of today.
4. The names of the new board members will be announced on Monday, December 18 and notification will be given to all nominees and taxing jurisdictions of the final results.

He concluded his report with a wish for a Merry Christmas to the board on behalf of the staff and himself.

There being no public comment and there being no further business, Ms. Duke declared the meeting adjourned at 7.21 p.m.



Chairman



Secretary