

2021 Schedule of Activities

Date	Event	
8/12/20	Regular meeting of Board of Directors 7:00 pm at CAD office	
8/12/20	Public Hearing for consideration and adoption of 2021-2022 Reappraisal Plan	
8/21/20	Deliver 4th quarter payment notices to taxing jurisdictions	
8/31/20	2021 Reappraisal Cycle Begins	
9/7/20	Labor Day Holiday - Office Closed	
9/9/20	Regular meeting of Board of Directors 7:00 pm at CAD office	
10/1/20	4th quarter payment due from taxing jurisdictions	
10/10/20	Chief Appraiser presents 3rd Qtr Appraisal Roll Changes to ARB & BOD	
10/10/20	Internal auditors report due on appraisal operations 3rd Qtr	
10/10/20	Investment officer's report due for 3rd Qtr	
10/12/20	Columbus Day Holiday - Office Closed	
10/14/20	Regular meeting of Board of Directors 7:00 pm at CAD office	
10/14/20	Select financial auditor for 2020 audit	
10/15/20	Post & publish BOD is accepting RFP for 2021-2022 depository services	
10/15/20	Post & publish BOD is accepting ARB member applicatons for 2021-2022 term	
11/11/20	Veterans Day Holiday - Office Closed	
11/12/20	ARB 4th Quarterly Meeting	
11/16/20	Deliver 1st quarter payment notices to taxing jurisdictions	
11/18/20	Regular meeting of Board of Directors 7:00 pm at CAD office	
11/18/20	BOD select depository from RFPs submitted	
11/25/20	Thanksgiving Holiday - Office Closed at 12:00 pm	
11/26/20	11/27/20	Thanksgiving Holiday - Office Closed
12/9/20	Regular meeting of Board of Directors 7:00 pm at CAD office	
12/23/20	12/26/20	Christmas Holiday - Office Closed
12/31/20	New Year's Holiday - Office Closed at noon	
1/1/21	New Year's Holiday - Office Closed	

Date	Event
1/4/21 to 5/19/21	Review BPP Renditions
1/4/21	1st quarter payment due from taxing jurisdictions
1/10/21	Chief Appraiser presents 4th Qtr Appraisal Roll Changes to ARB & BOD
1/10/21	Internal auditors report due on appraisal operations 4th Qtr
1/10/21	Investment officer's report due for 4th Qtr
1/11/21	Unpaid 1st quarter payments from taxing jurisdictions accrue penalty
1/13/21	Regular meeting of Board of Directors 7:00 pm at CAD office
1/13/21	BOD approves 4th Qtr Appraisal Roll Changes as presented by Chief Appraiser
1/14/21	ARB organizational meeting - review 2021 Hearing Rules & Procedures
1/14/21	ARB approves 4th Qtr Appraisal Roll Changes as presented by Chief Appraiser
1/18/21	Martin Luther King Holiday - office closed
1/31/21	Filing Deadline for PTC Chapter 25 Protests
1/31/21	Late Filing Deadline for 2018 Homestead Exemptions
2/1/21	2020 Tax Delinquency Date
2/10/21	Regular meeting of Board of Directors 7:00 pm at CAD office
2/19/21	End Scheduled BPP Inspections
2/22/21 to 3/5/21	Inspect newly discovered business personal property parcels
2/22/21	President's Day Holiday - office closed
2/26/21	Deliver 2nd quarter payment notices to taxing jurisdictions
3/1/21	Request 2020 appraisal record delivery format from taxing jurisdictions
3/1/21 to 4/2/21	Review Vehicle Registration List
3/1/21	Begin New Improvement Inspections /Other Unscheduled Inspections
3/2/21	Publish Exemption ad in newspapers and website
3/5/21	End Scheduled Improvement Inspections
3/10/21	Regular meeting of Board of Directors 7:00 pm at CAD office
3/15/21 to 3/26/21	Internal Ratio Study and Appraisal Model Calibration
3/23/21	Ag Advisory Board Meeting
3/30/21	ARB 1st Quarterly Meeting
3/31/21	Last deed date read for ownership changes before notices
4/1/21	2nd quarter payment due from taxing jurisdictions

Date	Event
4/2/21	Data entry for appraisal records for real property ends
4/2/21	Good Friday Holiday - office closed
4/2/21	Ownership change data entry ends
4/5/21 to 4/9/21	Error edits on appraisal file prior to printing appraisal notices
4/5/21 to 7/15/21	Ownership changes posted to CAMA and GIS databases from owner documents brought in by property owners/sellers
4/10/21	Chief Appraiser presents 1st Qtr Appraisal Roll Changes to ARB & BOD
4/10/21	Internal auditors report due on appraisal operations 1st Qtr
4/10/21	Investment officer's report due for 1st Qtr
4/12/21	Print 25.19 Notices of Appraised Value for Real Property
4/12/21	Unpaid 2nd quarter payments from taxing jurisdictions accrue penalty
4/14/21	Regular meeting of Board of Directors 7:00 pm at CAD office
4/14/21	Update preliminary appraisal data on website - turn on electronic protest option
4/14/21	BOD approves 1st Qtr Appraisal Roll Changes as presented by Chief Appraiser
4/15/21	Deadline for filing renditions
4/15/21	Deadline for requesting rendition filing extension
4/15/21 to 5/15/21	Late rendition filing period
4/15/21	Rendition filing deadline and deadline for requesting extension for filing late rendition
4/16/21	Mail 25.19 Notices of Appraised Value for Real Property
4/27/21	Publish public notice of protest procedures
4/27/21	Publish protest procedures in newspapers and on website.
4/30/21	Last day to file exemption/open space applications without penalty
4/30/21	Chief Appraiser delivers certified estimates to taxing jurisdictions
5/1/21 to 7/1/21	Accept Late Filed 1-d-1 Open Space & Timber Applications for 2021 - 10% penalty applicable
5/1/21 to 7/1/21	Receive late applications for exemptions & special valuations ("ag")
5/12/21	Regular meeting of Board of Directors 7:00 pm at CAD office
5/12/21	2022 Budget Workshop during BOD meeting
5/15/21	Deadline for filing late renditions
5/17/21	Last day to file protests for 04/16/21 appraisal notices (REAL)
5/19/21	Edit BPP file for 25.19 Appraisal Notice preparation
5/21/21	Mail 25.19 Appraisal Notices on Min/Util/Indus/BPP property
5/21/21	Mail Penalty Assessment Notice to Unrendered BPP property owners

Date	Event
5/24/21	Deliver 3rd quarter payment notices to taxing jurisdictions
5/25/21	Publish and post public notice of 06/09/21 hearing on 2022 budget
5/27/21	ARB 2nd Quarterly Meeting
5/27/21	ARB accepts 2021 appraisal records from Chief Appraiser
5/27/21	ARB approves 1st Qtr Appraisal Roll Changes as presented by Chief Appraiser
5/27/21	Chief Appraiser presents 2021 Summary Appraisal Report
5/31/21	Memorial Day Holiday - office closed
6/9/21	Regular meeting of Board of Directors 7:00 pm at CAD office
6/9/21	Public Hearing for consideration and adoption of 2022 operating budget
6/10/21	Notify taxing jurisdictions of budget adoption
6/16/21	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/01/21
6/21/21	Last day to file protests for 05/21/21 appraisal notices (MIN & BPP)
6/23/21	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/08/21
6/28/21	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/13/21
6/30/21	Last day to mail Notice Of Hearing and requested evidence for protests scheduled on 07/15/21
7/1/21	3rd quarter payment due from taxing jurisdictions
7/1/21	Scheduled ARB protest hearings starting at 10:00 am
7/1/21	Final filing deadline for 1-d-1 Open Space Land & Timber Applications
7/5/21	Independence Day Observed- office closed
7/8/21	Scheduled ARB protest hearings starting at 10:00 am
7/10/21	Chief Appraiser presents 2nd Qtr Appraisal Roll Changes to ARB & BOD
7/10/21	Investment officer's report due for 2nd Qtr
7/10/21	Internal auditors report due on appraisal operations 2nd Qtr
7/12/21	Unpaid 3rd quarter payments from taxing jurisdictions accrue penalty
7/13/21	Scheduled ARB protest hearings starting at 10:00 am (MIN-UTIL-IND)
7/14/21	Regular meeting of Board of Directors 7:00 pm at CAD office
7/15/21	ARB 3rd Quarterly Meeting
7/15/21	Scheduled ARB protest hearings starting at 10:00 am
7/15/21	ARB approves 2nd Qtr Appraisal Roll Changes as presented by Chief Appraiser
7/15/21 to 7/17/21	Error edits to close appraisal file for certification

Date	Event
7/15/21	BOD approves 2nd Qtr Appraisal Roll Changes as presented by Chief Appraiser
7/15/21	ARB Approves 2021 Appraisal Records
7/19/21 to 7/24/21	Create Certified History File for Real & Mineral Records
7/25/21	Chief Appraiser certifies appraisal records to taxing jurisdictions
7/26/21 to 7/30/21	Archive GIS map data to match certified roll data
7/26/21	Update certified appraisal data on website
7/26/21 to 7/30/21	Prepare and Archive CAD copies of certified appraisal rolls & lists
7/26/21	Export appraisal data to TNT Website
7/27/21 to 7/30/21	Process jurisdiction requests for certified appraisal rolls/records/data files
8/6/21	Notify all property owners in CAD of TNT website by postcard