

Freestone Central Appraisal District
Directors Meeting

Minutes of September 12, 2018

Regular Meeting #469

The Freestone Central Appraisal District Board of Directors met at the appraisal office located at 218 North Mount, Fairfield, Texas. Board members present were Lovie Whyte, Brownie Utley, Sid Fryer, Craig Dunlap, and Lisa Foree. Representing the appraisal district was Bud Black, Chief Appraiser; Don Awalt, Deputy Chief Appraiser; and Carol Clark, Administrative Assistant.

Craig Dunlap, secretary called the meeting to order at 7:00 p.m. in the absence of the chairman.

Mr. Dunlap confirmed that the agenda for this meeting had been posted in accordance with the Texas Open Meeting Act, pointing out that the agenda had been notarized.

Mr. Dunlap then declared a quorum of members present.

Consideration and action were taken on the minutes of August 8, 2018. There was a motion to approve the minutes by Mr. Fryer, seconded by Ms. Whyte to approve the minutes as presented. Motion carried.

The board then reviewed the district's monthly financial reports for the month of August as prepared by Mr. Black. Ms. Whyte made a motion to approve the monthly financial reports as presented, seconded by Ms. Foree. Motion carried.

The board proceeds to consider and take action on extending the Depository Contract with the Community National Bank & Trust until December 31, 2020. Mr. Black reminds the board that by law the district is required to accept bids every two years; a contract can be extended for a two-year period. Mr. Black states that he is satisfied with the service received from the Community National Bank & Trust and recommends that the board approves the extension. Mr. Fryer makes a motion to extend the contract with the Community National Bank & Trust until December 31, 2020, a second was made by Mr. Utley. The motion carried.

The Board reviewed a proposal from Frank Campos, CPA to audit the District's financial records for the year ending December 31, 2018. Mr. Black explained that Mr. Campos has performed the District's audit for the past several years. Mr. Black also stated that Mr. Campos has proved very thorough in auditing the records along with his knowledge of governmental entity audits. Mr. Campos has proposed a cost that will range from \$4,950 to \$5,500, an increase from last year. Mr. Black explains that Mr. Campos cost is likely to remain within the parameter of the \$5,000 budgeted for 2019. After reviewing the proposal from Mr. Campos, Mr. Utley made a motion to accept the audit proposal of financial records for year ending December 31, 2018 as presented. The motion was seconded by Ms. Whyte and carried unanimously.

The Board considered appointing members to the Appraisal Review Board for the 2019-2020 terms. Mr. Black explained that there are two positions open due to Ms. M. J. Alford and Mr. Eric Samford's terms expiring. Ms. Alford is eligible to qualify for a third term, while Mr. Samford has served his third consecutive term and is no longer eligible. The applications received at the district for the 2019-2020 terms was submitted by Ms. Ann Gokey, Ms. M. J. Alford, Mr. Jack Hansel and Mr. Ron Brokmeyer. Mr. Black recommends that the board not only reappoint Ms. Alford and Ms. Gokey to the ARB, but to appoint an alternative ARB member who would be trained and attend meetings with the other members of the board. The alternative member would attend each board meeting and would be available to participate in the event that another


member has to recuse themselves from a hearing. They would also be able to apply for a position when other terms have expired; they will already have the knowledge, training and experience of serving on the board. After brief discussion, the board appointed Ms. Ann Gokey to serve on the five-member ARB for the 2019-2020 terms. Returning to serve are Ms. M. J. Alford and Mr. Ron Brokmeyer will serve as an alternate ARB board member. Mr. Utley made a motion to reappoint Ms. M. J. Alford and appoint Ms. Ann Gokey to serve on the Appraisal Review Board for 2019-2020. Mr. Ron Brokmeyer is appointed to serve as an alternative member of the ARB. Ms. Foree seconded the motion and motion carried.

Consideration and action were taken on adopting Resolution 2018-01 for the appointment of officers for the Appraisal Review Board. Mr. Black reminded the board that statutorily the board of directors are responsible for appointing ARB officers. Mr. Black recommended to the board that Ms. M J Alford be reappointed as chairman, and Ms. Ann Gokey as secretary. Ms. Foree made a motion to appoint Ms. M J Alford as Chairman and Ms. Ann Gokey as secretary of the ARB, both terms expiring in December 2020. Mr. Utley seconded the motion and motion was carried unanimously.


Noted in the report:

1. Staff appraisers are all inspecting properties as scheduled in the reappraisal plan. So far everything is progressing well.
2. Public activity in the office is limited right now. Mr. Black expects that it will increase once tax statements go out in October.
3. Mr. Black is planning to submit his annual report to the board during the October meeting. He is waiting on tax rates to be adopted so that they can be included in the report.

There being no public comment and there being no further business, Mr. Dunlap declared the meeting adjourned at 7:37 p.m.



Chairman



Secretary